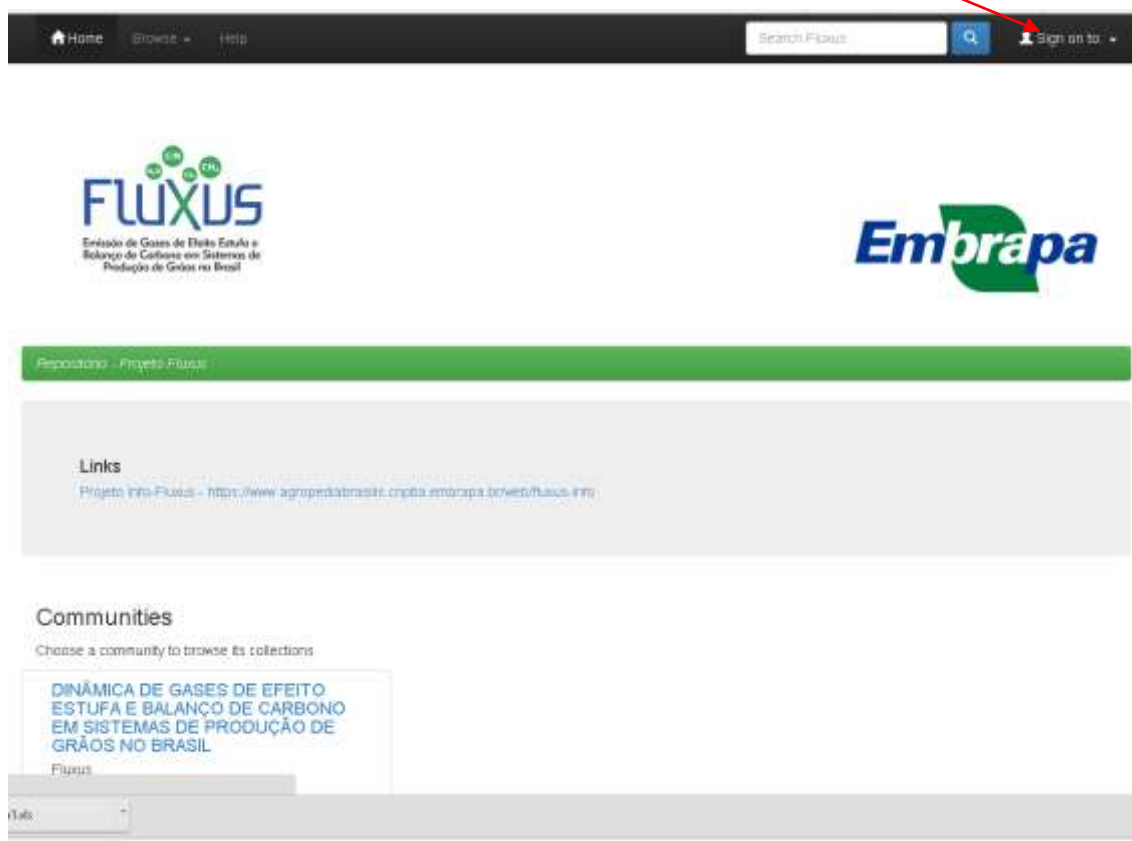


Endereço de acesso: [www.fluxus-rep.cnpqia.embrapa.br](http://www.fluxus-rep.cnpqia.embrapa.br)

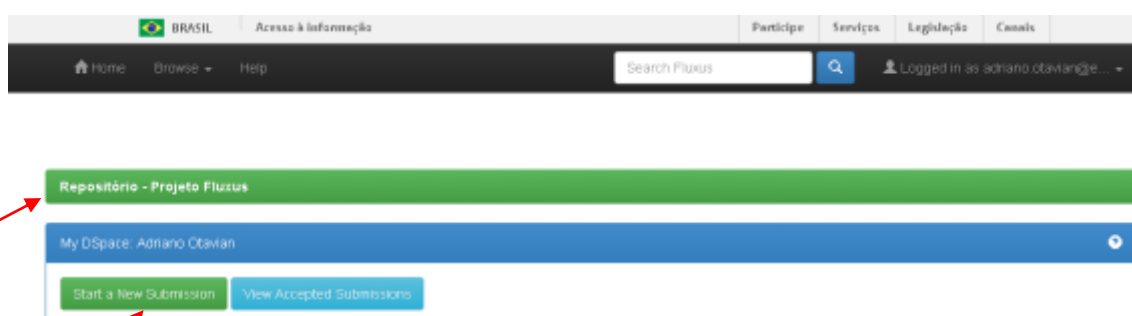
Acesso ao sistema via login/senha

Tela Inicial:



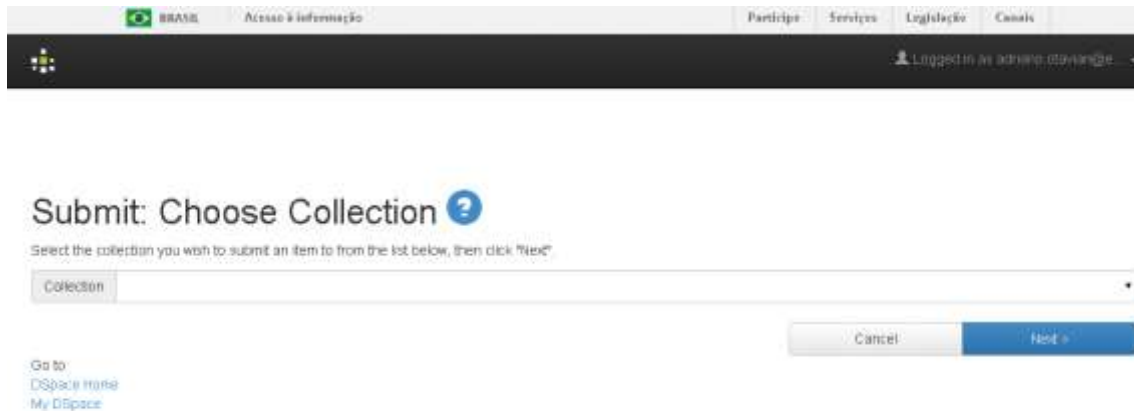
Página Pessoal: a partir da página pessoal tem-se duas opções:

- 1) pode-se submeter um novo arquivo teclando **“start a new submission”** ;ou
- 2) **navegar** pelas coleções que o usuário tiver permissão de leitura, teclando no link: **“Repositório – Projeto Fluxus”**



Telas relacionada a opção de submissão de arquivos (após teclar “start new Submission” )

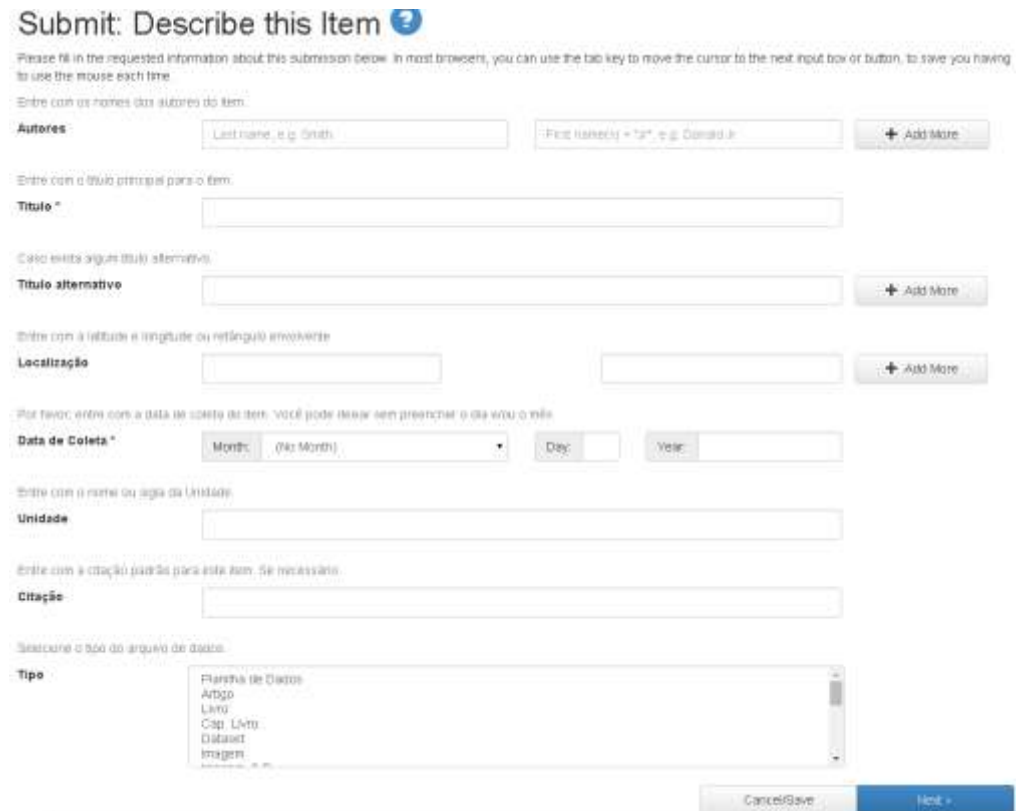
- 1) Escolher a coleção que deseja realizar uma submissão de um ou mais arquivos (só aparecerão as coleções que o usuário tiver permissão de submissão)



The screenshot shows the top navigation bar of the BRAMS system with links for 'Participar', 'Serviços', 'Legislação', and 'Canais'. The user is logged in as 'admin@brams.gov.br'. The main heading is 'Submit: Choose Collection' with a help icon. Below the heading is a dropdown menu labeled 'Collection'. At the bottom left, there are links for 'Go to', 'DSpace Home', and 'My DSpace'. At the bottom right, there are 'Cancel' and 'Next >' buttons.

- 2) Preencher os metadados para os arquivos (1 ou +) que serão submetidos. São duas telas com metadados. Apenas os campos **Título e Data da coleta** são obrigatórios. Os demais são opcionais, mas são importantes para descrever adequadamente o arquivo para posterior recuperação.

### Tela1: Metadados



The screenshot shows the 'Submit: Describe this Item' form with a help icon. The instructions state: 'Please fill in the requested information about this submission below. In most browsers, you can use the tab key to move the cursor to the next input box or button, to save you having to use the mouse each time.' The form includes several fields: 'Autores' (Last name and First name), 'Titulo \*' (required), 'Titulo alternativo', 'Localização', 'Data de Coleta \*' (Month, Day, Year), 'Unidade', 'Citação', and 'Tipo' (a dropdown menu with options like 'Planilha de Dados', 'Arquivo', 'Livro', etc.). At the bottom right, there are 'Cancel/Save' and 'Next >' buttons.

## Tela 2 da submissão: Metadados

Describe Describe Upload Verify Complete

### Submit: Describe this Item ?

Please fill further information about this submission below.

Entre com palavras-chave apropriadas:

**Palavras-Chave**   [+ Add More](#)

Entre com um texto resumido para descrever o item.

**Descrição**

Entre com um texto indicando as organizações de fomento caso existam.

**Sponsors**

[< Previous](#) [Cancel/Save](#) [Next >](#)

### 3) Indicar o arquivo para Upload

Describe Describe Upload Verify Complete

### Submit: Upload a File ?

Please enter the name of the file on your local hard drive corresponding to your item. If you click "Browse...", a new window will appear in which you can locate and select the file on your local hard drive.

Please also note that the DSpace system is able to preserve the content of certain types of files better than other types. [Information about file types and levels of support for each are available.](#)

**Document File:**

Please give a brief description of the contents of this file, for example "Main article", or "Experiment data readings"

**File Description:**

[< Previous](#) [Cancel/Save](#) [Next >](#)

4) Tela para revisão do arquivo escolhido e opção para incorporar mais alguns:

Describe    Describe    Upload    Verify    Complete

### Submit: Uploaded Files ?

The table below shows the files which have uploaded for this item.

Primary bitstream	File	Size	Description	File Format
	BHorm1.xls <span>Remove</span>	347296 bytes	None <span>Change</span>	Microsoft Excel (known) <span>Change</span>

[Add Another File](#)

You can verify that the file(s) have been uploaded correctly by:

- Clicking on the filenames above. This will download the file in a new browser window, so that you can check the contents.
- The system can calculate a checksum you can verify. [Click here for more information.](#) [Show checksums](#)

< Previous    Cancel/Save    Next >

5) Tela de verificação das informações fornecidas:

### Submit: Verify Submission ?

Not quite there yet, but nearly!

Please spend a few minutes to examine what you've just submitted below. If anything is wrong, please go back and correct it by using the buttons next to the error, or by clicking on the progress bar at the top of the page.

If everything is OK, please click the "Next" button at the bottom of the page.

You can safely check the files which have been uploaded - a new window will be opened to display them.

- Autores	Evangelista, Silvio	<span>Correct one of these</span>
Título	Balanco Carbono do experimento com milho do experimento 1	
Título alternativo	None	
Localização	-23 1215	
	-45 5423	
Data de Coleta	12-May-2015	
Unidade	CPAC	
Citação	None	
Tipo	Planilha de Dados	

Palavras-Chave	Carbono	<span>Correct one of these</span>
Descrição	Mito	
Sponsors	None	

Uploaded Files:	BHorm1.xls - Microsoft Excel (known)	<span>Add or Remove a File</span>
-----------------	--------------------------------------	-----------------------------------

< Previous    Cancel/Save    Next >

## 6) Tela Final

[Describe](#) [Describe](#) [Upload](#) [Verify](#) [Complete](#)

### Submit: Submission Complete!

Your submission will now go through the workflow process designated for the collection to which you are submitting. You will receive e-mail notification as soon as your submission has become a part of the collection, or if for some reason there is a problem with your submission. You can also check on the status of your submission by going to the My DSpace page.

[Go to My DSpace](#)

[Communities and Collections](#)

[Submit another item to the same collection](#)